

Forrest Farm Homeowners Association

POOL RENTAL OPERATING GUIDELINES

The Pool of Forrest Farm has been designated for all Forrest Farm residents to use and enjoy. In order to maximize such usage and enjoyment, the following guidelines have been approved by the Forrest Farm Board of Directors for renting the pool

Only members of the Forrest Farm community can rent the Pool. Homeowners who are delinquent in paying their HOA dues will be required to bring their account current before renting the center.

The Pool Committee (PC) may deny applications for rental to homeowners who previously rented the pool and did not leave it in a clean condition or per the rules stated below.

Scheduling the pool will be on a first-come first-served basis.

POOL USAGE AND FEES

1. A rental request form must be submitted to the Pool Committee for approval. If it is approved, a security deposit of \$25 for rental during normal hours or \$100 for rental during early or extended hours and a signed rental agreement are required to hold the date on the Pool calendar.
2. Community center rental fees are separate from pool rental fees. A two week notice is requested for all pool rentals.
3. Pool availability for rental is as follows:
 - The pool may NOT be rented during normal weekend pool hours.
 - The pool may be rented during any weekday normal hours with a limit of 15 swimmers. (The pool is still open to homeowners during this time)
 - The pool may be rented during early (8:00am to 12:00 noon) or extended (8:00pm to 11:00pm) hours on Sunday through Friday or on Saturday from 8:00pm to 11:00pm. Limit of 100 swimmers.
4. Rental fees
 - During normal weekday swim hours: \$2.00 per person/ hour plus a \$50 security fee. Maximum of 15 people.
 - During early or extended hours: \$70/hour plus a \$100 security fee.
The rental fee includes 2 lifeguards at \$45 per hour + \$25 per hour for pool rental.

The security deposit is payable no later than ten (10) business days prior to the event. The security deposit will be returned to the renter within five (5) business days after the event, provided that the pool area is clean and that there are no damages or losses to the premise. If damage or losses occur, the Pool Committee will prepare an itemized list of damages/losses and will consult with the Board of Directors to determine the cost of such damage or loss. This amount will be deducted from the security deposit. The renter is responsible for reimbursing Forrest Farm HOA for the full cost of clean up, loss, or damage that exceeds the security deposit. Loss or damage to the premise will be noted on the homeowner's file, which will affect the approval of future rentals.

CANCELATIONS

Reservations canceled more than ten (10) business days prior to the reserved use date will result in a full refund of all rental fees and deposits. Rental fees are non-refundable if the reservation is canceled by the homeowner ten (10) or fewer business days prior to the reserved use date. In addition, Forrest Farm HOA reserves the right to cancel the rental agreement and withdraw approval at anytime, with or without cause, without incurring liability of any kind, and the renter's sole remedy shall be the refund of any rental and security deposit fees. The Board of Directors shall determine all questions about retention or return of security deposits. Decisions of the Board of Directors shall be final.

Cancellation due to inclement weather.

- If the pool must close during normal hours rental time period, all or a portion of the rental may be refunded.

Forrest Farm Homeowners Association

Pool Rental Application and Agreement

Mailing Address: P.O. Box 756

Hollywood, Maryland 20636

Website: www.ForrestFarmsHOA.com

General Information:

The Forrest Farm Pool is available for rental by community members in good standing. Reservations will be accepted and confirmed by written application only, submitted to the Pool Committee at the above address or via e-mail at pool@forrestfarmshoa.com. Telephone inquiries regarding availability are welcome, but please note that your rental date is not confirmed until a written rental agreement and security deposit has been received by the committee. For reservations made by mail, a receipt and confirmation will be mailed or e-mailed to the applicant at the address listed on the application.

A deposit, as noted below, is required at the time the Rental Application is submitted. Payment of the full rental fee including deposit must be made at least ten (10) business days in advance of the scheduled use. Failure to meet this deadline will result in the cancellation of the rental and forfeiture of your deposit. Deposits and final payment must be made by personal check (belonging to the member) or money order. *No cash will be accepted. Please make checks/money orders payable to "Forrest Farm H.O.A."*

Date submitted: _____

Event date (First Choice): _____ **(Second Choice):** _____

Name of Homeowner: _____

Street Address: _____ E-Mail Address: _____

Phone Numbers: Home: _____ Cell: _____ Work: _____

Number of guests expected: _____ Hours: From: _____ To: _____

Normal weekday reservation:

Security deposit \$25

Number of swimmers: _____ x \$2 /per person = \$ _____ x number of hours = \$ _____

Early or extended after hour's reservation:

Security deposit \$100

Total Hours Requested: _____ x rental fee (\$70 per hour) = \$ _____ -

Office Use Only

Rental Date: _____ Time: _____ to _____

Application Rec'd _____ Security Deposit of \$ _____ Received on _____

Date Confirmation Sent: _____ By _____

Rental Fee Due: _____ Rental Fee of \$ _____ Received on: _____

Deposit returned date: _____ Deposit returned by _____

RULES/USER RESPONSIBILITIES

1. The renter understands that Forrest Farm Pool rules are in effect and must be followed for any pool parties during normal or after hours.
2. Homeowners are fully responsible for all persons under the age of 18 using the swimming pool facilities under their household's sponsorship.
3. Restrooms and dressing facilities will be available for use during early or extended hour pool parties.
4. The resident executing the contract must be in attendance at the Pool.
5. Any damage to the pool area or furniture will be the responsibility of the Renter including cost of replacement and/or parts and labor.
6. Leave the pool area as clean as it was found.
7. Make a complete inspection of pool area and bathrooms before leaving.
8. For early or extended pool usage, do not allow more than the maximum number of persons permitted by law (100) to occupy the pool area.
9. St. Mary's County noise ordinance prohibits loud noise and the volume of music or other noise should be limited to the pool area.
10. Curfew for use of the pool is 11:00 PM. The premises must be vacated by these times. As a matter of courtesy to the community, please vacate the premises quietly.
11. No alcoholic beverages are permitted in or around the Pool area or grounds.
12. The renter is responsible for ensuring that the Pool area is cleaned before the end-time indicated on the rental application. Failure to end the event and/or clean up by the specified end-time may result in forfeiture of the security deposit.
13. The renter understands that the Forrest Farm Homeowners Association, its Directors, Officers, Agents and Employees shall not be liable for injury to persons or property occurring in or about the premises from any cause whatsoever.
14. The renter understands that failure to comply or adhere to all guidelines and/or responsibilities may result in penalties imposed to them.
15. The renter understands that parking for homeowners and visitor using the pool is restricted to in front of the Community Center or the lower parking lot by the field. Parking by homeowners or guests using the pool is **NOT** permitted on Pembroke Dr. or Hungerford Ct.

I have read and understand all RULES/USER RESPONSIBILITIES listed above.

Signature: _____

Date: _____

Printed Name: _____